

MEETING AGENDA

MEETING NAME: WISCONSIN ENTERPRISE ARCHITECTURE TEAM (WEAT)

DATE: MAY 5, 2004

TIME: 10:00 A.M. TO 12:00 P. M.

LOCATION: ADMINISTRATION BUILDING, **CONFERENCE ROOM 5A**

WEAT Members:

- Group Leader/Chief Enterprise Architect – Ben Banks (a DET representative)
- Lead Technical Enterprise Architect – George Ross (a DET representative)
- Enterprise Architect – Keith Hazelton (UW representative)
- Enterprise Architect – Bud Borja (Milwaukee Co., local government representative)
- Enterprise Architect – Jay Jaeger (DOT, large state agency representative)
- Enterprise Architect – Judy Heil (DATCP, small state agency representative)

DET Support Staff:

Patricia Carlson and Dan Proud. Chris Alberts will be absent.

Agenda Items:

1. Additions or Corrections to 4-20-04 Minutes—Dan Proud (5 minutes)
2. Review of 4-20-2004 Action Items—Ben Banks (10 minutes)
3. Comments from Matt regarding EA Strategy Draft Document—Ben Banks (10 minutes)
4. Proposal to Change WEAT Meeting Frequency, Meeting Length —Ben Banks (15 minutes)
 - 4.1 Proposal to change the WEAT meeting frequency to 2 meetings per month and have the meeting length extended from 2 hours to 4 hours.
 - 4.2 Vote on 5.1 proposal.
5. Proposal of Joint WEAT and Governance Staff (Domain Managers and Co-Chairs) Working Meeting with MetaGroup —Ben Banks (30 minutes)
 - 5.1 Provide WEAT members with a copy of MetaGroup's Enterprise Architecture Desk Reference Document.

5.2 Provide WEAT members with a copy of Forrester's EA Scorecard white papers.

5.3 Proposal to utilize half day consulting from MetaGroup to develop "straw-men" for the various scoring methodologies/ reports that will be needed to support the EA lifecycle within the enterprise.

5.4 Vote on 5.3 proposal

6. Updates to the EA Business Plan Timeline and Phase 2 Deliverables—Ben Banks (30 minutes)

7. Assignments and Meeting Wrap-up—Ben Banks (5 minutes)